To help prepare for your Pharmacy’s site survey, we suggest you double-check that you are ready with the following:

### Patient Care
- Private consultation area
- Comfortable waiting area
- Medication safety policy and procedures

### Information Management
- Business Associate Agreements
- HIPAA

### Performance Management
- Medication Error log
- Complaint resolution log
- Patient satisfaction surveys
- Adverse Events

### Interior Signage (posted in public view)
- Licenses, registrations, and certificates
- Compliant officer name and contact information
- Signs designating drop off and pick up

### Immunizations (if applicable)
- Vaccine Coordinator
- Storage/inventory control
- Licensed Immunizer or other healthcare professional
- Maintain Standing Orders
- Emergency protocols
- Intake process
- Vaccine disposal
- CDC recommendations

### Performance Management
- Compounding Pharmaceuticals (if applicable)
- Safe environment
- Licensed (where applicable)
- Storage of chemicals and components

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